



***Expression of Interest  
for  
Empanelment of Training Agency for undertaking  
Placement Linked Residential skill  
Development Training Programme for the ST  
youth in Tribal Dominated Area  
(Palghar District) of Maharashtra State.***

Tender Notification No.: -TRTI/2022/Skill/-04/4131

01/12/2022

**Issued By**

**The Commissioner  
Tribal Research and Training Institute  
Pune**



**Tribal Research & Training Institute  
28 Queen's Garden Pune- 411001**

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E-Tender No. Trti/Skill Development/D-4/2021-22/4131

dt- 01.12.2022


**Expression of Interest for Empanelment of Training Agency for undertaking Placement Linked Residential skill Development Training Programme for the ST youth in Tribal Dominated Area (Palghar District) of State of Maharashtra.**

Online Expression of Interest (in two Bid system -Technical Bid & Commercial Bid) are invited for Empanelment of Training Agency for undertaking Placement Linked Residential skill Development Training Programme for the ST youth in Tribal Dominated Area (Palghar District) of State of Maharashtra. Interested companies / firms / institutions having adequate required resources can submit their Technical Bid & Commercial Bid online on website <https://maharashtra.etenders.in>

Name of the Service	Estimated Cost	Tender Fee	Earnest Money Deposit(EMD)
Empanelment of Training Agency for undertaking Placement Linked Residential skill Development Training Programme for the ST youth in Tribal Dominated Area (Palghar District) of State of Maharashtra	Rs. 3,00,00,000/-	Rs. 20,000/-	Rs. 2,00,000/-

- The Bidder shall be selected based on the selection criteria decided by TRTI as mentioned in the Bid Document. Joint Venture Consortium is not permitted.
- The Bid Documents are available on website <https://maharashtra.etenders.in>
- The interested Bidders will have to register and enroll on website <https://maharashtra.etenders.in> participate in the Bid process.
- The interested Bidders will have to submit all the required documents by online submission.
- The Tender Fee of Rs. 20,000/-** is required to be deposited online through NetBanking.
- The EMD of Rs. 2,00,000/-** is required to be deposited online through Net Banking.
- The detailed Bid Document is available on the website <https://maharashtra.etenders>
- Interested Providers/Bidders shall submit their Bid on or before **16/12/2022, 17:00 hrs.**
- The advertisement is also available on office website <http://trti.maharashtra.gov.in> for information and notifications only.
- Right to reject any or all the Bids is reserved by the Commissioner, TRTI, Pune

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(Dr. Rajendra Bharud I.A.S.)  
Commissioner  
TRTI, Pune

## 1.1 Data Sheet

SI	Milestone/Key Events	Details
1	Issue of EoI	02/12/2022 12.00 am
2	Pre-bid meeting	09/12/2022 02.00 pm
3	Last Date of submission of Proposal	16/12/2022 05:00 pm
4	Bid Opening Date, Time and Venue	19/12/2022 11.00 am Tribal Research And Training Institute, Pune -411001
5	Name of the client/Authority	The Commissioner , Tribal Research And Training Institute, Pune.
6	Document intended for	<b>Category A:-</b>  <i>Sub Category A1:</i> NSDC or TDD or MSSDS Partners with Training Infrastructure-Residential (owned / leased / rented) in Tribal Dominated Areas(Palghar District)of Maharashtra.  <i>Sub Category A2:</i> NSDC or TDD/MSSDS Partners who propose to set up Training Infrastructure-Residential (within 15 Days of signing MoU with TRTI PUNE) in Tribal Dominated Areas(Palghar District)of Maharashtra  <i>Sub Category A3:</i> Professional and Educational Institution of the State having the required infrastructure to undertake the skilldevelopment training programme. Such institutions should have the approval of the competent authority for running the existing professional / educational courses in their respective fields.
7	Validity of the proposal	The proposal shall be valid for a period of 180 days from the last date of submission of bid / proposal



## 1.2. Background

TRTI PUNE is an autonomous institute promoted by the Tribal Development Department, Government of Maharashtra to act as the nodal agency for providing technical assistance and support in implementation (conceptualizing, planning, designing various schemes, programme and assist in implementation and monitoring of the projects and programmes) of various tribal development program of the Department. The TRTI PUNE functions as a technical support group having its existence at State level. TRTI PUNE has undertaken several initiatives to facilitate efficient delivery of market led training programs and skilling of youth. Thereby making them employable in the process. Towards this, credible Training Agency are being invited to be engaged by TRTI PUNE for imparting Placement linked Skill Development training in different sectors for the youth of the State.

Funds for the implementation of different programs are transferred to the Tribal Research And Training Institute, Pune (TRTI) by the Tribal Development Department, Govt. of Maharashtra. As a supporting hand to the Tribal Development Department, TRTI PUNE manages fund flow to the various implementing Agency in the state of taking up different developmental activities.

Expression of interest is invited from eligible Training Agency for empanelment under "Placement Linked Skill Development for the youth of the State in Maharashtra". Only NSDC or TDD/MSSDS partners, Educational and Professional Institutions will also be considered for imparting training under the said training programme.

### 1.3 Objective:

The Objective of the EoI to empanel training Agency undertaking Placement Linked Skill Development Training Programmes for the ST youth of the State under TRTI PUNE. These registered training Agency will there by undertake placement linked skill development training programmes across different district locations and assist in providing employment opportunities to the candidates imparted skill training. The training Agency also will keep abstract with the current market trends and requirements and motivate the ST youth to undertake such training programmes and provide handholding support.

#### 1.3.1 Action Plan of 3-Year for Placement linked Residential Skill Development Programme for ST Youth in tribal dominated (Palghar district) Area of Maharashtra.

**Objective:** TRTI intends to train and place 25,000 Scheduled Tribes Youth in the tribal dominated Palghar district through collaboration and convergence of renowned stakeholders in the Skilling Development domain.

**Genesis of the Program:** Palghar is a district in Maharashtra which is dominated by more than 55% tribals (16.5 Lakh). In the 7 out of the 8 blocks, tribals are the inhabitants. Palghar is home to some of the most primitive tribes – Warli, Katkaria, Malhar Koli. Katkaria tribe holds a PVTG status.

Due to the extreme malnutrition, excessive poverty, unavailability of infrastructure and programs for assisting and handholding tribal youth, the inhabitants are leading a life in the intergenerational cycle of poverty.

To alleviate the tribal inhabitants from poverty and help build livelihoods for them, TRTI has synthesized an Action Plan of 3-Year for Placement-linked-Skill Development Programme for ST Youth – both women and men in the tribal dominated Palghar District.

**About Palghar District:** Palghar district was formed in 2014 after being sectioned out from Thane. It has a total population of 30 Lac inhabitants. There are 8 blocks in Palghar: Vasai, Palghar, Dahanu, Wada, Vikramgad, Mokhada, Jawhar and Talasari. Vasai is the urban block with around 13.5 Lac population and rest blocks inhabit around 16.5 Lac tribal people.



#### Factsheet about Palghar district:

- Only 100 kilometers from Mumbai & Thane district. With such close proximity to the financial capital of India, Palghar is in a dire state
- 80% tribal inhabitants in Rural Palghar are dependent on 4-month agriculture cycle
- Literacy Rate (Male): 61.73%
- Literacy Rate (Female): 45.40%
- Skill gap of nearly 4 lac skilled workforce within Palghar district and 13 lac skilled workforce within Mumbai and Thane regions

Palghar has an urgent need of skill development and livelihood creation for its Scheduled Tribes Youth. Additionally, the skill gap identified in the nearby districts has the capacity to consume all the skilled workforce to the extent of 17 lac people.

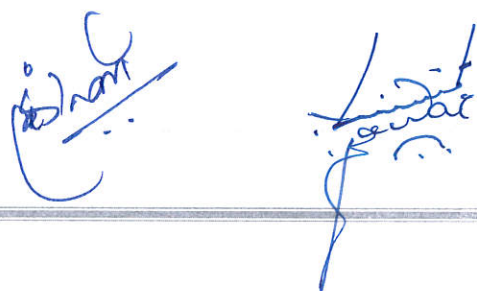
#### **1.3.2.SKILL GAP**

As per the IMoCS Data, between 2012-2022, the demand and supply of skilled workforce in Maharashtra created a deficit of almost 49 Lac people. The bifurcation of the Demand- Supply Gap in Maharashtra was as follows:

- 34 Lac in Skilled workforce
- 10 Lac in Semi-skilled workforce
- 5 Lac in Minimally skilled workforce

In addition to this, the Incremental demand and estimation of manpower supply in Palghar District is estimated at ~8 Lac in a 30 Lac population. The Skill Gap with respect to current numbers stands at a deficit of 4 Lac.

Sector	Consolidated projected Incremental demand estimates (2019-2023) in persons
<b>Agriculture and Allied</b>	
Agriculture - Crop & Animal Production	33027
Forestry & Logging	116
Fishing & Aquaculture	82
SubTotal	33225



Sector	Consolidated projected Incremental demand estimates (2019-2023) in persons
<b>Registered Manufacturing</b>	
Textiles	15722
Apparel	2185
Chemicals and Pharmaceuticals	3342
Rubber and Plastics	199
Iron and Steel	2967
Fabricated Metal Products	23391
Machinery and Equipment	29397
Construction	14619
SubTotal	91822
Sector	Consolidated projected Incremental demand estimates (2019-2023) in persons
<b>Services</b>	
Wholesale and Retail Trade	7197
Transportation	85902
Logistics	10778
IT/ITES	18000
Hospitality	4698
BFSI	39374
Real Estate	7875
Professional, Scientific & Technical Activities	20571
Public Administration and Administrative and Services	183208
Education	39033
Healthcare	52213
Other Services	198621

*Basis these figures, Palghar is the most suitable locations for bridging the skill gap and developing the district inclusively, by creating livelihoods.*

### 1.3.3. SELECTION CRITERIA FOR CANDIDATE

- Unemployed ST Candidate
- Minimum qualification as per Sector Skill Council guidelines.
- Age in between 18 yrs -45yrs
- Documents availability as per scheme criteria (Cast Certificate, Domicile, etc.)



Tribal research Training Institute Pune intends to implement placement linked skill development program for Scheduled Tribe candidates in highly dense populated areas for example Palghar. In Palghar district, the population of tribals constitutes 55%. Among them, the % of tribal youth is nearly 80%. To implement skill development program for Tribal Youth in Palghar, TRTI intends to develop Center of Excellence in Palghar district. As per the standard norms sanctioned by NSDC, TRTI will collaborate with NSDC-funded or non-funded partners for the implementation of said project. AS per the guidelines and standard norms sanctioned by Tribal Development Department, TRTI Pune will implement skill development program for Tribal Youths in Palghar in collaboration with renowned institutes or NGOs.

TRTI is one of the pioneering institutes of Maharashtra when it comes to Tribal Skilling and ensured Job Placements. It provides a social equity to all students (both youth and women) for creating a livelihood through offering various blue collared, white collared and purple collared skills.

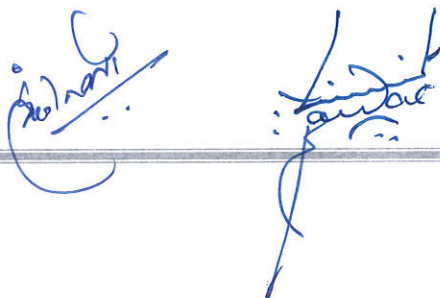
#### **1.3.4. CONTEXT**

The intergenerational cycle of poverty banks upon the inability of sustainable livelihood creation at the grassroots level, non-promotion of skilling with a huge deficit in the knowledge system being provided at the current IT/ITES institutions and lack of structured schemes for rural entrepreneurship.

These reasons have led to a demand deficit of 1.55 crore individuals in 24 sectors in Maharashtra over 10 years. With less focus on women and youth skilling in tribal areas, the deficit in Palghar, Thane and Raigarh district have seen the requirement reaching over 13 lac skilled individuals in the Industry under Manufacturing, Services and Agriculture & Allied services.

#### **1.3.5 SKILL DEVELOPMENT PROGRAMME**

TRTI is one of the pioneering institutes of Maharashtra when it comes to Tribal Skilling and ensured Job Placements. It provides a social equity to all students (both youth and women) for creating a livelihood through offering various blue collared, white collared and purple collared skills.



### 1.3.6 AFFILIATIONS

TRTI intends to collaborate with Institutes or NGOs which are committed to Skill Development & Livelihood creation and have received accreditation from National Skill Development Council.

### 1.3.7. AGENCY SELECTION CRITERIA

As the nodal agency for skill development, TRTI will review the applications received to become the implementing/collaborating agency for this Programme. Every Institution/NGO/Agency applying the role of a collaborating partner must fulfil the following checklist:

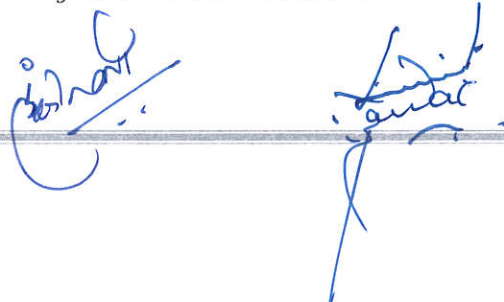
- Company registered under the Companies Act or Trust / Section-8 Company registered under Public Trusts Act
- Turnover of the Company/Trust must be greater than INR 03 Crores (average last five financial year)
- Skill Development should be inducted under Company By laws or as Objects under Trust
- Incorporation of Company/Trust at the time of submission of application should be at least 07 years
- Must be accredited to National Skill Development Council as a Funded/Non-Funded Partner
- Company/Trust must be localized in Palghar district with active operations going on for more than 5 years in the tribal blocks of Palghar district
- Must have a Training Center with at least 20,000 sq.ft of built up space for Training
- Must have a Residential Campus with at least 10,000 sq.ft of built up space with all amenities
- Must have placed at least 1,000 individuals in various industries as mentioned .

### 1.3.8. ASSISTANT TO TRAINEES

To improve the outcome of the program and encourage ST Youth to participate in the placement-linked-skill development training programme, TRTI proposes to provide assistance to candidates through DBT Mode as follows:

Assistance (per month to ST Youth)			
Training Type	Travelling Allowance (for Training Duration)	Training Incentive (for Training Duration)	Post placement support (for 3 months after successful Certification & Placement)
Residential Training	Nil	Nil	INR 1,500

*\*only for the candidates having 80% classroom attendance*





### 1.3.9.General Terms of Empanelment:-

- Bidders must be eligible to apply for empanelment as per clause.
- Bidding as a consortium is not permitted.
- Franchisee arrangement is strictly not allowed in this. No part of the training delivery shall be sub-let to any other agency/individual in any form. If a bidder is caught doing so at any stage, the order would be immediately terminated and payments forfeited.
- Bidders meeting the eligibility criteria as per clause. Shall be considered for empanelment with TRTI and shall be invited for a technical presentation before a competent committee appointed by TRTI if they meet the requisite cut-off as per clause
- The tenure of the empanelment shall be for a period of three (3) years from the date of empanelment, with the empanelment status being renewed every year on the basis of:
  - The PIA continuing to meet the eligibility and qualifications criteria as required by the prevailing conditions for empanelment, or as may be amended by TRTI from time to time; and
  - The performance of the PIA under the projects post empanelment process. Various factors may be considered for the performance review.
- At the time of empanelment renewal, documentary support for eligibility qualifications and credentials must be furnished to TRTI as requested.
- TRTI, at its discretion, can modify or terminate the panel earlier than the expiry of the three (3) year period in the event of change in law or due to other relevant reason(s).
- TRTI, at its discretion, can terminate the empanelment of an PIA earlier than the expiry of the three (3) year period in the event of failure of PIA to remain eligible in view of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverables or other relevant reason(s) given in writing to the PIA.
- Empanelment with TRTI does not guarantee any form of income I award of work/retainer fees.

### 1.4 Scope of Engagement& Work

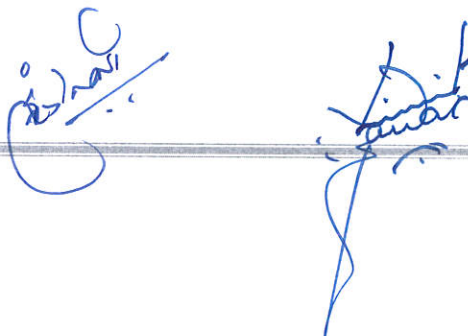
#### Engagement -

The eligible Training Agency and Industries shall be engaged by TRTI PUNE and MoU signed to carry out mobilization, counseling, screening, training, placement and tracking of unemployed youth from the State of Maharashtra. The training shall be imparted in courses as provided by Sector Skill Council under NSDC or revised from time to time. The duration of the training for a batch must be in terms of the duration as applicable to the List of job roles / trades approved by MSSDS /NSDC.

#### Scope of Work –

The selected agency will have to undertake the assignment as and when allotted by TRTI. The broad scope of work would cover undertaking the following mentioned functions in the domain of skilling & training services for TRTI basis requirement:

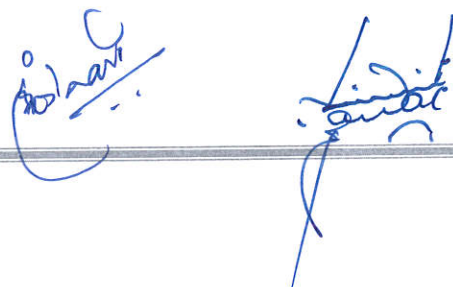
- Project Management consulting
- Setting up of Project Management Unit (Manpower, SMEs. consultants etc.)



- Conducting impact assessment studies/Tracer studies on skill-based training.

The scope of work may be but not limited to the following as per the requirement of the project. The detailed scope of work shall be provided to the selected agency in LOA/Agreement prior to the execution of projects.

- To assist in formulating Project Implementation Unit (PIU) for the successful execution of project.
- To prepare the mobilization plan in such a manner that the training targets are completed in specified time.
- Getting all statutory clearances from government Agency / SSCs/ institutes.
- Setting up necessary infrastructure at the training centers along with all the required lab equipment for practical training, projector, and laptop for multimedia classes as per the project requirement according to the government guidelines.
- Delivery of theory, practical and tutorial for the courses as per Qualification Packs (QPs).
- To arrange trainers in the required Qualification Packs / Job Roles of Skill Sector Council under skilling and RPI (Recognition on of prior learning).
- Organizing Job Meals, Publicity and Placements of trained trainees and spread awareness about the schemes through events, seminars, advertisements, distribution of publicity material etc.
- To collect all required documents from the mobilized candidates as per the programme guideline and maintain the database of the trainees and monitoring their placement.
- Registration of candidates, Biometric Attendance including uploading on relevant website and CCTV and out center validation work.
- Registration of candidates on the SDMS (Skill development management system) etc.
- Administrative work involved with TRTI, NSDS, Sector Skill council, Govt. Agency/Departments and assessment Agency for smooth conduct of the training and assessment of the candidate.
- To provide backend support to TRTI to maintain the required records/documentation and preparation of periodical reports and data management.
- Branding of Training center as per the scheme requirement.
- The selected agency should establish Training/ Skill centers for Government funded / Private-paid schemes as per requirement in other districts locations where TRTI premises are not available and maintain them on their own cost.
- The selected Mobilizing agency has to match the requirement of Sector Skill Council and customers/institutes to conduct skill development sessions.
- Agency is expected to provide candidates all possible information on the nature of work in the sector trade, availability of jobs, potential pay and entitlements, growth prospects and risks involved, with the aim of helping candidates and their families.

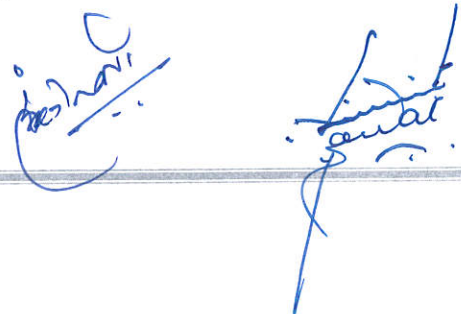




- The Agency shall be responsible for coordination of all aspects of the training including center readiness, quality of training delivery, assessment and certification, and outcomes required from the training.
- All records including but not limited to those pertaining to attendance, class progress, assessment, certification, and training outcomes, must be maintained both manually (hard copies) as well as electronically (Soft Copies) and shall be submitted to TRTI.
- To ensure sustained benefits from training, selected agency is required to track and report successfully placed candidates as per the project requirement.
- The selected agency will be required to function as per the terms and conditions of TRTI updated time to time.
- Any other associated tasks being prescribed or required by TRTI.

### 1.5 Obligations of Training Agency

- Undertake to open 50% of the committed centers within two months of signing of the Agreement.
- The minimum hardware / tools and equipment prescribed for each Module under the MSSDS guidelines shall be made available at the training center by the Training Provider without which implementation of training programme shall not be allowed by the TRTI PUNE.
- Establishing placement tie-ups for placement of trained and successfully assessed candidates in reputed organizations/ industries prior to start of training
- Identification/ Mobilization of candidates (ITDP may assist the Training Partners in the process of mobilization of candidates. However, the sole responsibility for mobilization shall lie with the Training Partner)
- Screening and induction of mobilized candidates in the appropriate trade as per the interest, aptitude and eligibility of the candidate. The minimum eligibility criteria as specified in the list of MSSDS courses under NSDC must be strictly adhered to without which third party assessment shall not be possible and the candidates shall be treated as dropout.
- Impart training as per the curriculum prescribed under MSSDS Modules approved by NSDC. The Training shall compulsorily be conducted in any of the courses based on MSSDS job roles/ trades courses.
- Structuring the required training inputs including training material, content and curriculum, training infrastructure, assessment methodology etc.
- Ensuring quality of training as per the required standards and specifications
- Coordination with potential employers and industrial networking for placement of trained youth
- Prepare candidates for third party assessment and cooperate with the TRIBAL RESEARCH AND TRAINING INSTITUTE, PUNE (TRTI) and also the Assessment Agency while submitting information and requisite documents for registering the candidates on Skill TRTI portal [www.aadiswayam.in](http://www.aadiswayam.in) for Assessment
- Make the data available for random audits during training. Placement and post placement.
- Post placement counseling and tracking for a minimum period of 2 months (post the date of placement)
- Attendance in the training Centre, GSM based attendance is desirable
- Sub-letting or franchise mode of training in any form shall not be adopted. If such practice is found to be followed, TRTI PUNE reserves the right to initiate strict action against the Agency.



### 1.6 Training curriculum

The MSSDS guidelines shall be followed for training curriculum and fixing duration of training. PIAs shall conduct the courses and meet the parameters pertaining to the course curriculum, duration, tools and equipment's, trainers etc. as per the MSSDS, Guidelines of NSDC. Government of India. Training in any Module with less than 200 hours of duration shall not be permissible. Clubbing of two or more basic level courses to form a single module is also not permissible.

### 1.7 Eligibility Criteria

For the purpose of selection of Training Agency, the following will be the minimum eligibility criteria:

#### ***I. Category A:***

*Sub Category A1:-* NSDC or TDD or MSSDS Partners with Training Infrastructure-Residential (owned / leased / rented) in Tribal Dominated Areas (Palghar District) of Maharashtra.

*Sub Category A2:-* NSDC or TDD/MSSDS Partners who propose to set up Training Infrastructure-Residential (within 2 months of signing MoU with TRTI PUNE) in Tribal Dominated Areas (Palghar District) of Maharashtra

*Sub Category A3:-* Affiliated Professional and Educational Institution of the State having the required infrastructure to undertake the skill development training programme. Such institutions should have the approval of the competent authority for running the existing professional / educational courses in their respective fields.

#### **Eligibility Criteria for each of the categories are listed below:**

S. No	Criteria	Eligibility criteria
1	<b>A1</b>	NSDC or TDD or MSSDS Partners with Training Infrastructure-Residential (owned / leased / rented) in Tribal Dominated Areas (Palghar District) of Maharashtra.
2	<b>A2</b>	I. NSDC or TDD/MSSDS Partner. II. The Training Agency has operations in Tribal Dominated Area. <i>Sanction Letters issued by the State Government for implementation of Skill Development Programme must be submitted as proofs. Such document should not be older than 31.3.2015 and shall be in the name of the applicant only and not its parent or subsidiary organization.</i> And III. The Training Agency shall submit plan of setting up Residential training infrastructure (own / leased / rented) which shall be used for training purpose under TRTI PUNE. <i>If such plan of setting up infrastructure is not completed within 01 months of signing of MoU. The TRTI PUNE reserves the right to terminate the MoU without any notice.</i>



2	<b>B</b>	<p>i. The applicant must be a Company / Partnership / Proprietorship / Public / Society / Trust registered on or before 01.04.2015</p> <p><b>ii. Financial Capability</b> Should have average annual turnover / receipts of INR 3.00 Crore from conducting training programs during the last Five Financial years (FY 2016-17,2017-18, 2018-19,2019-20,2020-21) <i>Note: IT Returns document and Audited P &amp; L / Income Statements for the years FY 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 needs to be submitted along with a CA Certificate stating the total turnover and total turnover from conducting training programs for the two stated Financial Years. Provisional Financial Statements for the FY 2020-21 may be submitted in case of absence of Audited Financial Statements for the FY 2020-21. Should have a positive net worth as on 31/03/2021</i> <i>Note: Provisional Balance Sheet for the FY 2020-21 may be submitted in case of absence of Audited Financial Statements for the FY 2020-21. The same has to be mentioned in the CA Certificate provided as per Form IX.</i></p> <p><b>iii. Technical Capability</b> Should have trained a minimum 1,000 candidates in each of the last five financial years.</p> <p><b>iv. Placement Capability</b> Should have placed a minimum of 500 candidates in each of the last Five financial years (FY 2016-17,2017-18,2018-19,2019- 20,2020-21)</p> <p><b>v. The Training Agency has operations in ( Palghar District) Tribal Dominated Areas of Maharashtra .</b> <i>Sanction letters issued by the State / Central Government for implementation of Skill Development Programme must be submitted as proofs.</i></p>
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- The Agency should not have been blacklisted by the Govt. / Semi-Govt. Bodies.
- Agency earlier partnered with / NSDC / MSSDS / TDD, but MOU either terminated or not renewed shall not be eligible for submission of proposal.
- TRTI PUNE reserves the right to conduct prior inspection of the existing training centers in the State before selection of the Agency.
- TRTI PUNE reserves the right to select or reject all categories or any specific category and the decisions in the matter shall be final and binding for all.
- Preference shall be given for imparting training in the Manufacturing and Production sector.

### 1.8 Assessment & Certification

- Assessment & Certification shall be carried out by Skill Council registered Assessing bodies / NCVET (National Council of Vocational Education Training) registered Assessing bodies.
- PIA should coordinate with Skill Council for conducting the Assessment tests. The Tests should be conducted under the supervision of PA. ITDP or any Officer nominated by him.
- Trainees qualifying the assessment test shall be awarded Certificate by the Sector Skill Council under NSDC of the concerned Sector.

- d. The Training Agency shall facilitate the required formalities like filling up of the required forms and attaching the supporting documents of the trainees in order to enable them to appear the assessment test in time.

#### **1.9. Placement criteria**

- a. It is mandatory for the training Agency to report the entire training details including candidate details, of placed candidates. Salaries, the employer details and other training information through the online MIS system developed by TRTI PUNE. No invoice would be raised until all the information has been entered in the MIS application. Any invoice raised before the entry of information in MIS shall be summarily rejected.
- b. 100% payment of training cost will require a minimum of 70% of placement the trained candidates. In case of placement below 70% pro rata payment will be made.
- c. If the training provider is not able to ensure placement of even 49% of the candidate within three months of training for three out of five batches conducted in any of the opted trade in the State. TRTI PUNE reserves the right to take appropriate decisions which may include disallowing the training provider for continuance of the programme.
- d. For a candidate to be considered as placed, his remuneration should not be below the minimum wages for that category of skilled / semi-skilled / working prescribed by the state excluding statutory deductions like EPF and ESI. For placement outside the state the salary should be proportionately higher at least not below the minimum wages of that state. In case of placement outside the Country, the minimum salary of the trained youth shall not be less than Rs. 25,000/-. Simultaneously, arrangement of VISA, passport, safety and security of the placed person at least for a minimum period of six months shall also remain the responsibility of PIA.
- e. It must be ensured that the sector of placement is in sync with the area of training. For instance, a welder has to be placed in an industrial job.
- f. Trainees shall have to be placed in employment within 15 Days of the completion of training.
- g. The post Placement report shall be submitted after three months of placement.
- h. Along with the placement reports in the prescribed Format, the Training provider shall submit the list of placed candidates with their designation and date of joining in the letter Head of the Employer.
- i. The Training Provider shall furnish the copy of the first and second month's salary slips of the placed candidate duly countersigned both by the Employer and the candidate himself. Along with the salary slips, the training provider shall also provide copies of the first and subsequent pages of the updated Bank Pass book of the placed candidate in which the salary has been credited.
- j. Upon submission of placement details of the placed candidates by the Training Provider, TRTI PUNE shall conduct the required placement verification to establish genuineness of such placements.
- k. Subletting or franchise mode of training in any form shall not be permissible.

#### **1.10. Training Fees & Lodging Boarding Charge**

- a. The training fees shall be made as Category I, II, III is annexed as reference for the PIA per hour per candidate.
- b. The duration of training shall be determined as per the duration laid down in the MSSDS guidelines in the concerned trade. However, training duration less than 200 hours in any trade shall not be permissible.
- c. The tools and equipment's shall be in terms of the tools and equipment's prescribed under the MSSDS guidelines.
- d. The total fee payable shall include all taxes and incidental charges and Tax Deductions at Source as applicable shall be deducted



- e. Trainers should have a minimum attendance of 80% both for training and assessment purposes.
- f. The lodging and boarding cost of the trainees shall be reimbursed by TRTI PUNE to the Training provider on actual basis against the residential trainees only as follows:-
  - i. Boarding and Lodging cost shall be reimbursed in the following manner at the rate as mentioned in the items (c), (d), and (e) indicated below.
  - ii. The cost shall be reimbursed by the first party to the Second Party to a maximum per trainee per day as per the following rates.  
Categorization of cities is annexed
  - iii. X category cities / towns per day per trainee – Rs. 375/-
  - iv. Y category cities / towns per day per trainee – Rs. 315/-
  - v. Z category cities / towns per day per trainee – Rs. 250/-
  - vi. Rural areas and any area not notified as Municipal / town are per trainee per day – Rs. 220/-
- g. The assessment and certification will be carried out by TRTI authorized assessing bodies.

## 2. Payment Terms:

Training cost payments would be in two installments:

The norm as applicable for categorization of cities is as per Schedule – Cost Norm to indicate the category of cities / town

Schedule of release of Payments:

The release of funds could be batch wise or as per project. The funds shall be released to the Training Providers as per the following schedule.

Installment	Percentage of Total Cost	Output Parameters
<b>1st</b>	<b>30%</b>	<b>On commencement of Training Batch against validated candidates</b>
<b>2nd</b>	<b>30%</b>	<b>On successful certification of the trainees</b>
<b>3rd</b>	<b>40%</b>	<b>Outcomes based on Placements(70%)</b>

The above payment schedule is subject to the following

- a) It is applicable only for the fresh training
- b) The second tranche of 30% will be calculated on the bases of total cumulative 60% payment for candidates actually certifies
- c) The dropouts will not be considered for 2<sup>nd</sup> and 3<sup>rd</sup> tranche. The 1<sup>st</sup> tranche payment of dropouts is adjusted in the next tranche
- d) The 40% of training cost which is linked to Outcome (3<sup>rd</sup> Installment) would be released to the Training Provider certification of 70% placement of the candidates along with submission of physical completion reports.
- e) Lodging and boarding cost shall be extended to the trainees having minimum attendance of 80% per month
- f) Dropouts will not be considered for 2<sup>nd</sup> and subsequent months. The 1<sup>st</sup> month payments of the dropouts shall be adjusted in the next month.
- g) The supporting documents i.e. batch commencement report. Consolidated

- g) The supporting documents i.e. batch commencement report. Consolidated attendance sheet of the trainees for the months and batch completion report in case of payment for final month's claims shall be submitted in the prescribed formats along with the invoice duly countersigned by the Second party and the concerned TRTI Officials for reimbursement of lodging and boarding cost of the residential trainers.
- h) The remaining payment shall be released on achieving the certification of 70% placement of the candidates along with submission of physical completion reports. For placement of candidates of 70% and above at least for a period of three months. 100% of the balance training cost shall be released. But in eithercase the payments shall be made subject to the fulfillment of the following conditions name.
- i. Submission of placement details of the placed person with post placement supporting documents
  - ii. Upon verification of genuineness of placement or cross checking by the TRTI PUNE.
  - iii. Submission of UC along with the audit certificate in respect of the previous release amounts
  - iv. Invoice shall be raised by the Second Party accompanied by a copy of Pay Slip or PassBook of the candidates.
  - v. If the Second Party fails to ensure genuine wage placement of even 49% of then Trained youths within three months of successful completion of training of three of the last five batches, the First Party shall withheld further release of training cost till the said milestone is achieved. However the said restriction shall not be applicable for release of lodging and boarding cost which shall be released to a batch to batch basis.
- For all the above mentioned claims or payments, the Second Party shall raise its Invoice in the prescribe format and submit the same accompanied with the required Documents.
    - i. Second Party will be asked to discontinue the training in the particular trade / Center and will be paid only on pro rata basis if the outcome achievement over The period of one year in case of fresh entrants is unsatisfactory as defined below
      1. 49% and below placement of those who have been certified with at least 50% minimum wage employment of the certified trainees within three of completion of training
      2. 49% and below number of certified candidates



**Kindly Note:**

- The 3<sup>rd</sup> installment shall be released on successful completion of 02 months of employment and submission of placement details (salary slips duly countersigned both by the Employer as well as by the placed candidates and copy of updated bank pass book reflecting credit of salary) of the placed candidates.
- The organization shall be required to place the trained youth within three months of completion of training.
- Submission of utilization certificate along with the audit certificate in respect of the previous release amounts
- It is mandatory for the Training Providers to fill in the prescribed Format. The Training information in the online MIS at the time of starting the batch. Subsequently the PIA should fill in the details of placed candidates. Salaries and respective employers. No invoice should be raised until all the information relevant at the time of raising of invoice has been entered in the MIS application. Any invoice raised before the entry of information in MIS shall be summarily rejected.
- Along with placement reports in the prescribed Format, the Training Provider will be required to submit the list of placed candidates along with their designation and date of joining in the letter head of the Employer preferable. Besides, the Training Provider will be required to furnish the copy of the first and second month salary slip of the placed candidate duly countersigned both by the Employer and the candidate himself and the copies of the first and subsequent pages of the Bank Pass book of the placed candidate in which the salary has been credited.

**2.1 Selection of Sectors. Modules and Location**

Eligible Agency willing to partner with TRTI PUNE with the above terms and conditions are requested to indicate their preference of districts, interest and capability in providing the services. They can opt for any market driven modules with wage employment potential out of the list of Modules prescribed by MSSDS.

**2.2 Memorandum of Understanding**

TRTI PUNE would enter into a Memorandum of Understanding (MOU) with the selected Training agency fulfilling the above mentioned required norms. The empanelled Placement cum Training Partners would need to provide the training and placement services in accordance with the standards, norms, terms and conditions stipulated in the MOU.

**2.3 Evaluation criteria**

2.3.1 Bidders who are eligible as per the clause, will be evaluated on their responses to EOI submitted.

2.3.2 The selection for empanelment would involve an evaluation of Technical Proposal (Part A) and Technical Presentation (Part B).

2.3.3 Bidders who score at least 40 out of 60 possible marks in Part A (referred to as Shortlisted Bidders) shall qualify for making a technical presentation before the Selection committee.

2.3.4 Bidders shall be empanelled on the basis of obtained scores after aggregating the Scores awarded on the basis of technical proposal and technical presentation (Overall score).

2.3.5 The minimum qualifying marks for the empanelment is 70 out of 100

2.3.6 Evaluation weightage/criteria is given below

S. No.	Evaluation Criteria I Weightage	Maximum marks	Marks to be allotted	Document proof to be submitted
<b>PART A - TECHNICAL PROPOSAL</b>				
I	<b>Average Annual Turnover in last five years from Skill Development &amp; Training related activities ( 2016-17 to 2020-21)</b>	15		1. Audited Annual financial statement 2. CA Certification for Financial details
	Average Annual Turnover below Rs.3 cr		10	
	Average Annual Turnover is above Rs.3 Cr		15	
II	<b>Operational Presence of the organization in Skill Development &amp; Training sector</b>	15		Copies of work order/Project completion Certificate issued by the central Govt/State Govt/PSUs/Autonomous Bodies/Any Government Department, etc.
	No. of Tribal Dominated Districts Covered: less than 2		10	
	No. of Tribal Dominated Districts Covered: Above 2		15	
III	<b>Number of candidates trained in last 5 years across India (2016- 17 to 2020-21)</b>	10		1. Work order Training completion certificate by the client. 2. CA Certification for number of candidates trained
	Candidates trained from 1000 to 2000		05	
	Candidates trained more than 2000		10	



IV	<b>Active empanelment with PSUs/Autonomous Bodies/Central or State Govts for skill Development &amp; Training</b>	10		MoU or Empanelment Certificate has to be submitted.
	Empanelled with one PSUs /Autonomous Bodies/Central/ State Govt		5	
	Empanelled with more than one PSUs/Autonomous Bodies/central/ State Govt		10	
V	<b>Number of youths trained &amp; provided employment in employability linked program in last 05yrs (2016-17 to 2020-21)</b>	10		1. Work order/training completion certificate by the client.  2. CA Certification for number of candidates trained & given placements.
	candidates trained & provided employment from 1000 to 5000		5	
	Candidates trained & provided employment more than 5000		10	

#### Part B ,TECHNICAL PRESENTATION

VI	• Brief about the Organization & Overall capability of the Organization in similar projects (Tribal Dominated Areas)	40	Evaluation by TRTI	
	• Standard Approach and Methodology for Skilling and innovative concepts of skill training			
	• Details of Key Human Resource & Team Structure			
<b>Total</b>		<b>100</b>		

Commissioner, TRTI PUNE reserves all rights to make a change in marking system of evaluation criteria.

## 2.4 General

The EOI document can be downloaded from the portal <https://mahatenders.gov.in> Short listing will be done strictly based on the information provided in the tabular format as against the minimum eligibility criteria. The agency has to provide supporting documents for credentials claimed in the tabular format.

The EOI addressed to the Tribal Research And Training Institute, Pune - 411001. Must be delivered on or before **16/12/2022** by **5:00 P.M.** in a sealed envelope. The proposal received after due date shall not be considered. The envelope should bear the Category for which the proposal is being submitted.

- ❖ **Tribal Research And Training Institute, Pune reserves the right without any obligation or liability to accept or reject any or all the proposals received in response to the EOI at any stage of the process, to cancel or modify the process or any part thereof or to vary of the terms and conditions at any time, without assigning any reason whatsoever.**





### 3. Bid Formats

#### 3.1 Format – I: Details of the Bidder

(Page 1 of bid)

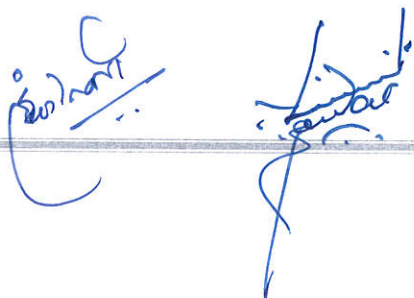
Name and Details of the Bidder and Authorized Representative.	
Name of Organization / Institution	
Category of Organization (As per Clauses – Eligibility Criteria)	
Regd. / Head Office Address.	
Phones	
Fax	
Mobile	
Website	
Addresses of Branch Officers (if any?) in Maharashtra.	
Phone	
Fax	
Mobile Nos. Email IDs	
Dates of Establishment	
Name of Authorized Representative	
Designation	
Mobile	
Email	
Whether blacklisted by any Government / Govt. Bodies	

Name:

Signature:

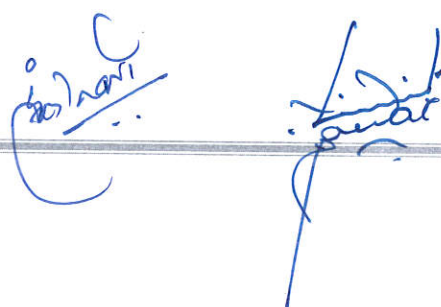
Designation:  
(Authorized Representative and Signatory)

(Company Seal)



### 3.10 Abbreviations

AoA	Articles of Association
CA	Chartered Accountant
CIN	Corporate Identification Number
Col	Certificate of Incorporation
DGT	Directorate General of Training
EPF	Employees' Provident Fund
ESI	Employees State Insurance
FY	Financial Year
GoI	Government of India
GSM	Global System for Mobile Communications
GST	Goods and Services Tax
INR	Indian Rupees
IT Return	Income Tax Return
ITDP	Integrated Tribal Development Project.
MES	Modular Employable Skills
MoA	Memorandum of Association
TDD	Tribal Development Department.
MoU	Memorandum of Understanding
MSDE	Ministry of Skill Development And Entrepreneurship
NCVT	National Council for Vocational Training
NSDC	National Skill Development Corporation
ST	Scheduled Tribe.
TRTI	Tribal Research And Training Institute.
P & L	Profit & Loss
PIA	Project Implementing Agency
RDAT	Regional Directorate of Apprenticeship Training
RoC	Register of Company
ST	Scheduled Tribe.
MSSDS	Maharashtra State Skill Development Society.
RO CVC	Research Officer Caste Validity Committee.
SMC	Subject Matter Specialist
LOA	Letter Of Award.





### 3.11 PROGRAM

In affiliation with National Skill Development Corporation (NSDC), TRTI intends to collaborate with a renowned Training Partner for dissemination of the following skill trades as per the sector/sub-sector.

Sector	Course name	CC Category
AGRICULTURE	Cereal Crop Grower	I
AGRICULTURE	Orchard Worker	II
AGRICULTURE	Tropical/Subtropical Fruit Grower	II
AGRICULTURE	Vegetable Grower	II
AGRICULTURE	Spice Crop Cultivator	II
AGRICULTURE	Horticulturist-Protected Cultivation	I
Green Jobs	Solar PV Installer (Suryamitra)	I
Green Jobs	Solar PV Installer - Electrical	I
Green Jobs	Solar PV Installer - Civil	I
Green Jobs	Solar Lighting Technician	I
SSC-AGRICULTURE	Floriculturist / FLORICULTURIST - OPEN CULTIVATION	II
SSC-AGRICULTURE	ORGANIC GROWER	II
SSC-AGRICULTURE	Farm Worker	II
SSC-AGRICULTURE	Dairy farm supervisor	I
SSC-APPAREL	FABRIC CHECKER	I
SSC-APPAREL	SEWING MACHINE OPERATOR	I
SSC-APPAREL	SAMPLING TAILOR	I
SSC-APPAREL	Merchandiser - Fashion Made-Ups & Home Furnishings / Merchandiser - Made-ups & Home Furnishing	I
SSC-APPAREL	Sourcing Manager	I
SSC-APPAREL	Fabric Cutter / Fabric Cutter - Apparel? Made Ups & Home Furnishing	I
SSC-APPAREL	Record Keeper	I
SSC-APPAREL	Finisher & Packer / Finisher	I
SSC-AUTOMOTIVE	Automotive Telecaller / TELECALLER	II
SSC-AUTOMOTIVE	Electric Vehicle Service Technician	I
SSC-AUTOMOTIVE	Automotive Welding Machine Assistant / WELDING ASSISTANT	I
SSC-AUTOMOTIVE	Automotive Assembly Operator	I
SSC-AUTOMOTIVE	Electric Vehicle Assembly Technician	I
SSC-AUTOMOTIVE	Electric Vehicle Assembly Operator	I
SSC-BEAUTY AND WELLNESS	ASSISTANT BEAUTY THERAPIST	II
SSC-BEAUTY AND WELLNESS	Assistant Hair Dresser & Stylist / ASSISTANT HAIR STYLIST	II
SSC-BEAUTY AND WELLNESS	Bridal Fashion and Portfolio Makeup Artist / BRIDAL FASHION AND PHOTOGRAPHIC MAKEUP ARTIST	II
SSC-BEAUTY AND WELLNESS	Pedicurist and Manicurist	II
SSC-BEAUTY AND WELLNESS	SPA THERAPIST	II
SSC-CONSTRUCTION	Brick Mason	I
SSC-CONSTRUCTION	CONSTRUCTION ELECTRICIAN - LV	I
SSC-CONSTRUCTION	FABRICATOR	I
SSC-DOMESTIC WORKER	General Housekeeper (Household and Small Establishment) / GENERAL HOUSEKEEPER	II
SSC-DOMESTIC WORKER	ELDERLY CARETAKER (NON-CLINICAL)	II
SSC-ELECTRONICS	ELECTRICAL TECHNICIAN	I

SSC-FOOD PROCESSING	Jam Jelly and Ketchup Processing Technician	I
SSC-FOOD PROCESSING	Dairy Processing Equipment Operator	I
SSC-FOOD PROCESSING	Butter and Ghee Processing Operator	I
SSC-FOOD PROCESSING	Baking Technician/Operative / Baking Technician	I
SSC-FURNITURE AND FITTINGS	Assistant Carpenter	II
SSC-FURNITURE AND FITTINGS	Lead Furniture MakerÂ Bamboo / Lead Furniture Maker	II
SSC-HEALTHCARE	Panchakarma Technician	I
SSC-HEALTHCARE	Yoga Therapy Assistant	II
SSC-HEALTHCARE	General Duty Assistant Advanced	II
SSC-HEALTHCARE	Medical Records Assistant	III
SSC-HEALTHCARE	Geriatric Care Assistant	II
SSC-IT-ITES	DOMESTIC IT HELPDESK ATTENDANT	II
SSC-IT-ITES	WEB DEVELOPER	II
SSC-IT-ITES	JUNIOR SOFTWARE DEVELOPER	II
SSC-IT-ITES	TECHNICAL SUPPORT EXECUTIVE-VOICE	II
SSC-LOGISTICS	LOADER/UNLOADER	III
SSC-LOGISTICS	INVENTORY CLERK	I
SSC-LOGISTICS	WAREHOUSE PACKER	I
SSC-LOGISTICS	LOADING SUPERVISOR	II
SSC-Management and Entrepreneurship	Security Officer	II
SSC-POWER	Pipe Fitter (Power Plant) / PIPE FITTERS	I
SSC-POWER	Industrial Electrician	I
SSC-POWER	Electric Vehicle (EV) Charging Station- Technician (Operation and Maintenance)	I
SSC-SECURITY	Security Supervisor	II
SSC-SPORTS SSC	SPORTS MASSEUR	II
SSC-SPORTS SSC	Pool Maintenance Worker	II
SSC-TOURISM AND HOSPITALITY	Guest Service Associate (Front Office) / Front Office Associate	II
SSC-TOURISM AND HOSPITALITY	Bell Captain	II
SSC-TOURISM AND HOSPITALITY	Bell Desk Associate / BELL BOY	II
SSC-TOURISM AND HOSPITALITY	Front Office Manager	II
SSC-TOURISM AND HOSPITALITY	HOUSEKEEPING SUPERVISOR	II
SSC-TOURISM AND HOSPITALITY	Guest Service Associate (Housekeeping) / ROOM ATTENDANT	II
SSC-TOURISM AND HOSPITALITY	Housekeeping Manager	II

These are NSQF aligned Courses with a target completion period of 3 months (90 days) to 6 months (180 days). All the training is mapped as part of the Residential Program where a tribal candidate resides on the campus premises for the entire duration of the course. To accommodate the language requirements, the training will be conducted in English, Hindi and Marathi.

Post the respective hours training under either program, the candidate will be provided Placement and Self Employment Linkage opportunities through the network of software and tech companies created as part of the Placement Pool. For other blue-collared courses, forward linkage model will be implemented and the students will be provided with respective openings in the Industry at Boisar (Tarapur MIDC), Raigarh and Thane district.